

City of North Charleston

Covenants and Restrictions Notification Form

Date _____

Name of person completing form _____

Title _____

Neighborhood/development (and phase, if applicable) _____

Does neighborhood/development have recorded covenants and restrictions with regard to architecture, building lots, building configuration, improvements, setbacks, etc.? Yes No

Please provide the deed book and page reference(s) for the restrictions _____
 (We regret that the City can only recognize *recorded* restrictions.)

Please indicate for which types of improvements the architectural review board or property owners' association (or similar entity) is required to review and provide approval:

- The Board/Association prefers to review and, if applicable, provide approvals for **all** building construction, additions, and improvements.
- The Board/Association prefers **not to review** any building construction, additions, and improvements.
- The Board/Association prefers to review the following types of building construction, additions, and improvements (please check all that apply):

New house/building construction	Roof repairs
New house/building additions	Roof replacements
ADA retrofits (ramps, railings, etc.)	Sheds, detached garages, other outbuildings
Carports	Shutter installation/replacement
Driveways, sidewalks	Siding replacement
Fences	Tree removals
Paint colors, brick colors	Treehouses, playhouses
Pools	Window replacement
Other (please specify): _____	

If the Board/Association elects any level of review, please provide the contact for reviewing improvements:

Name _____

Title _____

E-mail _____

Phone number _____

This information will be provided by the City to applicants who do not have required approval letters. Board/Association representatives should be aware that: (1) unless otherwise specifically authorized by ordinance or state law, property owners' permits will not be issued without an approval letter (if required per this form), and (2) absent notification by the Board/Association to the contrary, City Staff will rely on the contents of this form to determine the necessity for Board/Association approvals.

Please be advised that it is the Board/Association's responsibility to update this form with the City as needed pursuant to changes in contact information, changes in bylaws/deed restrictions, or for any other reason. Please contact the City Building Department @843-740-2569 or to: covenants@northcharleston.org to file new or update existing covenants and restrictions.